# P348 User Guide



#### **Read this first**

Before using this documentation and the product it supports, ensure that you read and understand the following:

- Safety and Warranty Guide
- Generic Safety and Compliance Notices
- Setup Guide

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# **Discover your Lenovo computer**

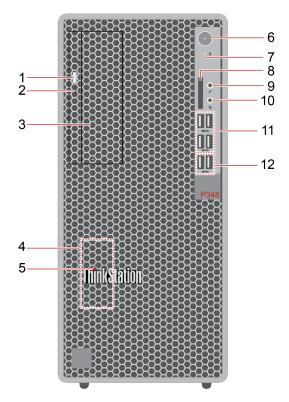
#### Thank you for choosing a Lenovo<sup>®</sup> computer! We are dedicated to delivering the best solution to you.

Before starting your tour, please read the following information:

- Illustrations in this documentation might look different from your product.
- Depending on the model, some optional accessories, features, software programs, and user interface instructions might not be applicable to your computer.
- Documentation content is subject to change without notice. To get the latest documentation, go to <a href="https://pcsupport.lenovo.com">https://pcsupport.lenovo.com</a>.

# Chapter 1. Meet your computer

### Front



1. Optical drive eject button*	2. Optical drive activity indicator*
3. Flex bay*	4. Internal speaker
5. ThinkStation <sup>®</sup> LED	6. Power button with power indicator
7. Storage drive activity indicator	8. SD-card slot*
9. Microphone connector	10. Headset connector
11. USB 3.2 connectors Gen 1	12. USB 3.2 connectors Gen 2

#### \* for selected models

#### Flex bay

Depending on your computer model, 3.5-inch secondary storage drive cage might be installed in the flex bay.

#### **Power indicator**

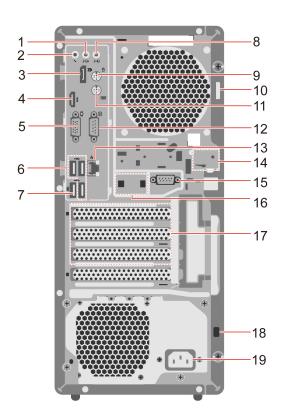
Show the system status of your computer.

- **On:** The computer is starting up or working.
- Off: The computer is off or in hibernation mode.
- **Blinking:** The computer is in sleep mode.

#### **Related topics**

- "Use the optical drive (for selected models)" on page 10.
- "Use a media card (for selected models)" on page 11.
- "USB specifications" on page 6.

### Rear



1. Audio line-out connector	2. Microphone connector
3. DisplayPort <sup>™</sup> out connector	4. HDMI <sup>™</sup> out connector
5. VGA-out connector	6. USB 2.0 connectors
7. USB 2.0 connector (with smart power-on feature)	8. Audio line-in connector
9. PS/2 mouse connector*	10. Padlock loop
11. PS/2 keyboard connector*	12. Serial connector
13. Ethernet connector	14. E-lock slots
15. Serial connector*	16. Smart cable clip slots
17. PCI-Express card area	18. Security-lock slot
19. Power cord connector	

\* for selected models

#### **Serial connector**

Connect an external modem, a serial printer, or other devices that use a serial connector.

#### **Related topics**

- "USB specifications" on page 6.
- "Connect an external display" on page 7.
- "Lock the computer" on page 13.

• "Enable or disable the smart power-on feature (for selected models)" on page 19.

# Features and specifications

<b>_</b>	• Width: 170 mm (6.7 inches)
Dimensions	Height: 376 mm (14.8 inches)
	• Depth: 315.4 mm (12.4 inches)
Weight (without packaging)	Maximum configuration as shipped: 8.4 kg (18.5 lb)
Hardware configuration	1. Type Device Managerin the Windows search box and press Enter.
	2. Type the administrator password or provide confirmation if prompted.
Power supply	300-watt automatic voltage-sensing power supply
	500-watt automatic voltage-sensing power supply
Electrical input	Input voltage: From 100 V ac to 240 V ac
	Input frequency: 50/60 Hz
	Up to four double data rate 4 (DDR4) non-error correction code (non-ECC) unbuffered dual inline memory modules (UDIMMs)
Memory	Maximum memory capacity: 128 GB
	Memory quantity: 1pc, 2pcs or 4pcs
	3.5-inch hard disk drive*
	M.2 solid-state drive*
Storage device	To view the storage drive capacity of your computer, right-click the <b>Start</b> button to open the <b>Start</b> context menu and then click <b>Disk Management</b> .
	<b>Note:</b> The storage drive capacity indicated by the system is less than the nominal capacity.
	The integrated graphics card supports the following:
	<ul> <li>DisplayPort out connector</li> </ul>
Video features	– HDMI out connector
	– VGA-out connector
	<ul> <li>The optional discrete graphics card provides an enhanced video experience and extended capabilities.</li> </ul>

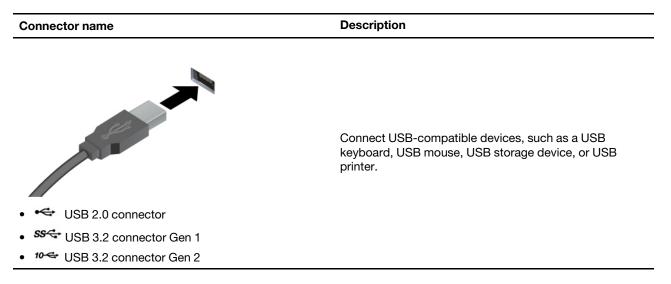
For detailed specifications of your computer, go to <u>https://psref.lenovo.com</u>.

	Memory slots							
	M.2 solid-state drive slot							
	Optical drive*							
Expansion	PCI-Express x1 card slots							
	PCI-Express x16 card slot							
	SD-card slot*							
	Storage drive cages							
	<ul> <li>Bluetooth*</li> </ul>							
Network features	Ethernet LAN							
	Wireless LAN*							
	Wireless LAN*							

\* for selected models

### **USB** specifications

Note: Depending on the model, some USB connectors might not be available on your computer.



#### Statement on USB transfer rate

Depending on many factors such as the processing capability of the host and peripheral devices, file attributes, and other factors related to system configuration and operating environments, the actual transfer rate using the various USB connectors on this device will vary and will be slower than the data rate listed below for each corresponding device.

USB device	Data rate (Gbit/s)
3.2 Gen 1 / 3.1 Gen 1	5
3.2 Gen 2 / 3.1 Gen 2	10
3.2 Gen 2 × 2	20
Thunderbolt® 3	40
Thunderbolt 4	40

# Chapter 2. Get started with your computer

### **Access networks**

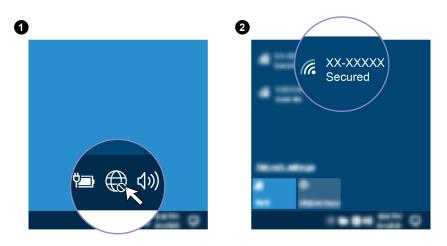
This section helps you access networks through connecting to a wired or wireless network.

### **Connect to the wired Ethernet**

Connect your computer to a local network through the Ethernet connector on your computer with an Ethernet cable.

### Connect to Wi-Fi networks (for selected models)

Click the network icon in the Windows<sup>®</sup> notification area, and then select a network for connection. Provide required information, if needed.



### **Connect an external display**

Connect a projector or a monitor to your computer to give presentations or expand your workspace.

Note: Please use the recommended (default) resolution for display.

#### Connect a wireless display

Ensure that both your computer and the wireless display support Miracast<sup>®</sup>.

Press Windows logo key + K and then select a wireless display to connect.

#### Change display settings

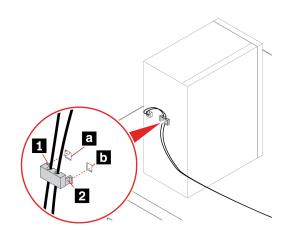
- 1. Right-click a blank area on the desktop and select display settings.
- 2. Select the display that you want to configure and change display settings of your preference.

### Manage cables with a smart cable clip

Note: You can purchase a smart cable clip from Lenovo.

To manage cables of devices (such as the keyboard and the mouse) with a smart cable clip:

- 1. Pull the cables through the dents in the clip.
- 2. Install the clip as shown.



# Chapter 3. Explore your computer

### The Vantage app

The preinstalled Vantage app is a customized one-stop solution to help you maintain your computer with automated updates and fixes, configure hardware settings, and get personalized support.

To access the Vantage app, type Vantage in the Windows search box.

#### **Key features**

The Vantage app enables you to:

- Know the device status easily and customize device settings.
- Download and install UEFI BIOS, firmware and driver updates to keep your computer up-to-date.
- Monitor your computer health, and secure your computer against outside threats.
- Scan your computer hardware and diagnose hardware problems.
- Look up warranty status (online).
- Access User Guide and helpful articles.

#### Notes:

- The available features vary depending on the computer model.
- The Vantage app makes periodic updates of the features to keep improving your experience with your computer. The description of features might be different from that on your actual user interface.

### Set the power plan

For ENERGY STAR<sup>®</sup> compliant computers, the following power plan takes effect when your computers have been idle for a specified duration:

- turn off the display: After 10 minutes
- put the computer to sleep: After 25 minutes

To awaken the computer from Sleep mode, press any key on your keyboard.

To reset the power plan:

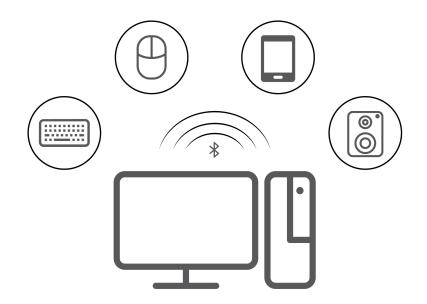
- 1. Right-click the battery status icon and select Power Options.
- 2. Choose or customize a power plan of your preference.

### **Transfer data**

Quickly share your files using the built-in Bluetooth technology among devices with the same features. You also can install a disc or media card to transfer data.

### Connect to a Bluetooth-enabled device (for selected models)

You can connect all types of Bluetooth-enabled devices to your computer, such as a keyboard, a mouse, a smartphone, or speakers. Place the device that you are attempting to connect to less than 10 meters (33 feet) from the computer.



- 1. Type Bluetooth in the Windows search box and then press Enter.
- 2. Turn on Bluetooth, if it is off.
- 3. Select a Bluetooth device, and then follow the on-screen instructions.

### Use the optical drive (for selected models)

If your computer has an optical drive, read the following information.

#### Know the type of your optical drive

- 1. Type Device Manager in the Windows search box and then press Enter. Type the administrator password or provide confirmation, if prompted.
- 2. Select an optical drive, and then follow the on-screen instructions.

#### Install or remove a disc

- 1. With the computer on, press the eject button on the optical drive. The tray slides out of the drive.
- 2. Insert a disc into the tray or remove a disc from the tray, and then push the tray back into the drive.

**Note:** If the tray does not slide out of the drive when you press the eject button, turn off the computer. Then, insert a straightened paper clip into the emergency-eject hole adjacent to the eject button. Use the emergency eject only in an emergency.

#### **Record a disc**

- 1. Insert a recordable disc into the optical drive that supports recording.
- 2. Do one of the following:
  - Type AutoPlay in the Windows search box and then press Enter. Turn on **Use AutoPlay for all media** and devices.
  - Open Windows Media Player.
  - Double-click the ISO file.
- 3. Follow the on-screen instructions.

### Use a media card (for selected models)

If your computer has a SD-card slot, read the following information.

#### Install a media card

- 1. Locate the SD-card slot.
- 2. Ensure that the metal contacts on the card are facing the ones in the SD-card slot. Insert the card firmly into the SD-card slot until it is secured in place.

#### Remove a media card

Attention: Before removing the card:

- 1. Click the triangular icon in the Windows notification area to show hidden icons. Right-click the icon prompting you to safely remove hardware and eject media.
- 2. Select the corresponding item to eject the card from the Windows operating system.
- 3. Press the card and remove it from your computer. Store the card safely for future use.

### **Purchase accessories**

Lenovo has a number of hardware accessories and upgrades to help expand the capabilities of your computer. Options include memory modules, storage devices, network cards, power adapters, keyboards, mice, and more.

To shop at Lenovo, go to https://www.lenovo.com/accessories.

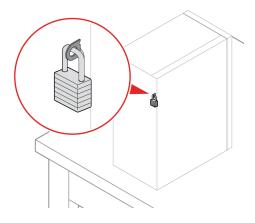
# Chapter 4. Secure your computer and information

### Lock the computer

**Note:** Lenovo makes no comments, judgments, or warranties about the function, quality, or performance of the locking device and security feature. You can purchase computer locks from Lenovo.

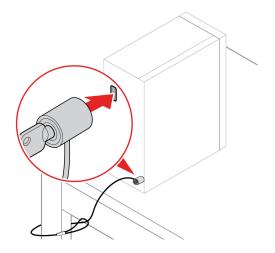
#### Padlock

Locking the computer cover through a padlock prevents unauthorized access to the inside of your computer.



#### Kensington-style cable lock

Lock your computer to a desk, table, or other fixtures through a Kensington-style cable lock.

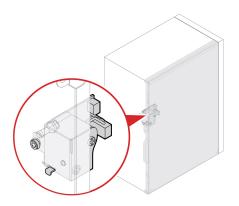


#### E-lock

Your computer might have a security lock solution installed to protect the computer from unauthorized tampering of the internal components. Using the E-Lock, you can mechanically lock or unlock the computer cover.

To enable or disable the E-Lock:

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select **Security**  $\rightarrow$  **Electronic Lock** to enable or disable the E-lock.
- 3. Press F10 or Fn+F10 to save the changes and exit. Your computer will restart automatically and then changes take effect.



#### **UEFI BIOS passwords**

You can set passwords in UEFI (Unified Extensible Firmware Interface) BIOS (Basic Input/Output System) to strengthen the security of your computer.

#### Password types

You can set a power-on password, supervisor password, or hard disk password in UEFI BIOS to prevent unauthorized access to your computer. However, you are not prompted to enter any UEFI BIOS password when your computer resumes from sleep mode.

· Power-on password

When a power-on password is set, you are prompted to enter a valid password each time the computer is turned on.

• Supervisor password

Setting a supervisor password deters unauthorized users from changing configuration settings. If you are responsible for maintaining the configuration settings of several computers, you might want to set a supervisor password.

When a supervisor password is set, you are prompted to enter a valid password each time you try to enter the BIOS menu.

If both the power-on password and supervisor password are set, you can enter either password. However, you must use your supervisor password to change any configuration settings.

· Hard disk password

Setting a hard disk password prevents unauthorized access to the data on the storage drive. When a hard disk password is set, you are prompted to enter a valid password each time you try to access the storage drive.

**Note:** After you set a hard disk password, your data on the storage drive is protected even if the storage drive is removed from one computer and installed in another.

#### Set, change, and remove a password

Before you start, print these instructions.

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select Security.
- 3. Depending on the password type, select **Set Supervisor Password**, **Set Power-On Password**, or **Hard Disk Password** and press Enter.
- 4. Follow the on-screen instructions to set, change, or remove a password.
- 5. Press F10 or Fn+F10 to save the changes and exit.

You should record your passwords and store them in a safe place. If you forget the passwords, contact a Lenovo-authorized service provider to have the passwords removed.

**Note:** If the hard disk password is forgotten, Lenovo cannot remove the password or recover data from the storage drive.

### **Windows firewalls**

A firewall can be hardware, software, or a combination of both depending on the level of security required. Firewalls work on a set of rules to determine which inbound and outbound connections are authorized. If the computer is preinstalled with a firewall program, it helps protect against computer Internet security threats, unauthorized access, intrusions, and Internet attacks. It also protects your privacy. For more information about how to use the firewall program, refer to the help system of your firewall program.

To use Windows firewalls:

- 1. Type Control Panel in the Windows search box and then press Enter. View by large icons or small icons.
- 2. Click **Windows Defender Firewall**, and then follow the on-screen instructions.

### **Use BIOS security solutions**

This section provides BIOS solutions to secure your computer and information.

### Erase all storage drive data

It is recommended that you erase all storage drive data before recycling a storage drive or the computer.

To erase all storage drive data:

- 1. Set a hard disk password for the storage drive you will recycle. See "UEFI BIOS passwords" on page 14.
- 2. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 3. Select Security → Hard Disk Password → Security Erase HDD Data and press Enter.
- 4. Select the storage drive you will recycle and press Enter.
- 5. A message is displayed, prompting you to confirm the operation. Select **Yes** and press Enter. The erasing process begins.

**Note:** During the erasing process, the power button and the keyboard are disabled.

6. After the erasing process is completed, a message is displayed, prompting you to reset the system. Select **Continue**.

Note: Depending on the storage drive capacity, the erasing process will take half an hour to three hours.

- 7. After the resetting process is completed, one of the following will happen:
  - If the data on the system storage drive is erased, you will be prompted that no operating system is available.
  - If the data on the non-system storage drive is erased, the computer restarts automatically.

#### **Cover presence switch**

The cover presence switch prevents the computer from logging in to the operating system when the computer cover is not properly installed or closed.

To enable the cover presence switch connector on the system board:

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select Security → Cover Tamper Detected and press Enter.
- 3. Select Enabled and press Enter.
- 4. Press F10 or Fn+F10 to save the changes and exit.

If the cover presence switch is enabled and the computer cover is not correctly installed or closed, an error message will be displayed when you turn on the computer. To bypass the error message and log in to the operating system:

- 1. Properly install or close the computer cover.
- 2. Enter the BIOS menu, save and then exit.

### **Intel BIOS guard**

The Intel<sup>®</sup> BIOS Guard module cryptographically verifies all BIOS updates. This hardware-based security helps prevent software and malware attacks on the computers BIOS.

### **Smart USB Protection**

The Smart USB Protection function is a security function that helps prevent data from being copied from the computer to USB storage devices connected to the computer. You can set the Smart USB Protection function to one of the following modes:

- Disabled (default setting): You can use the USB storage devices without limitation.
- **Read Only**: You cannot copy data from the computer to the USB storage devices. However, you can access or modify data on the USB storage devices.
- No Access: You cannot access the USB storage devices from the computer.

To configure the Smart USB Protection function:

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select Security → Smart USB Protection and press Enter.
- 3. Select the desired setting and press Enter.
- 4. Press F10 or Fn+F10 to save the changes and exit.

# Chapter 5. UEFI BIOS

This chapter provides information about configuring and updating UEFI BIOS, and clearing CMOS.

### What is UEFI BIOS

Note: The operating system settings might override any similar settings in UEFI BIOS.

UEFI BIOS is the first program that the computer runs when the computer is turned on. UEFI BIOS initializes the hardware components and loads the operating system and other programs. Your computer comes with a setup program with which you can change UEFI BIOS settings.

### **Enter the BIOS menu**

Restart the computer. When the logo screen is displayed, press F1 or Fn+F1 to enter the BIOS menu.

**Note:** If you have set BIOS passwords, enter the correct passwords when prompted. You also can select **No** or press Esc to skip the password prompt and enter the BIOS menu. However, you cannot change the system configurations that are protected by passwords.

### Navigate in the BIOS interface

**Attention:** The default configurations are already optimized for you in **boldface**. Improper change of the configurations might cause unexpected results.

Depending on your keyboard, you can navigate in the BIOS interface by pressing the following keys, or combinations of Fn and the following keys:

Кеу	Function	
F1 or Fn+F1	General Help	
Esc or Fn+Esc	Exit the submenu	
↑↓ or Fn+↑↓	Locate an item	
$\leftarrow \rightarrow \text{ or } Fn+\leftarrow \rightarrow$	Move keyboard focus	
+/- or Fn++/-	Change value	
Enter	Enter the submenu	
F9 or Fn+F9	Setup Defaults	
F10 or Fn+F10	Save and exit	

### Change the display language of UEFI BIOS

UEFI BIOS supports three or four display languages: English, French, simplified Chinese, and Russian (for selected models).

To change the display language of UEFI BIOS:

- 1. Select Main → Language and press Enter.
- 2. Set the display language as desired.

### Change the display mode of UEFI BIOS (for selected models)

You can use UEFI BIOS in the graphic mode or the text mode according to your needs.

The keys on the keyboard used to perform various tasks are displayed at the bottom of the screen. In addition to the keyboard, you also can use the mouse to make selections.

To change the display mode of UEFI BIOS:

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select Main → Setup Mode Select and press Enter.
- 3. Set the display mode as desired.

#### Set the system date and time

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select Main → System Time & Date and press Enter.
- 3. Set the system date and time as desired.
- 4. Press F10 or Fn+F10 to save the changes and exit.

### Change the boot priority order

If the computer does not boot from a device as expected, you can change the boot priority order permanently or select a temporary boot device.

#### Change the boot priority order permanently

- 1. Depending on the type of the storage device, do one of the following:
  - If the storage device is internal, go to step 2.
  - If the storage device is a disc, ensure that the computer is on or turn on the computer. Then, insert the disc into the optical drive.
  - If the storage device is an external device other than a disc, connect the storage device to the computer.
- 2. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 3. Select **Startup** → **Boot Priority Order**, and then follow the on-screen instructions to change the boot priority order.
- 4. You can also select the first priority device group by selecting Startup → First Boot Device, and then follow the on-screen instructions to select the first boot device within this group. Your computer will boot from the first boot device before trying the boot priority order you set in the previous step.
- 5. Press F10 or Fn+F10 to save the changes and exit.

#### Select a temporary boot device

Note: Not all discs and storage drives are bootable.

- 1. Depending on the type of the storage device, do one of the following:
  - If the storage device is internal, go to step 2.
  - If the storage device is a disc, ensure that the computer is on or turn on the computer. Then, insert the disc into the optical drive.
  - If the storage device is an external device other than a disc, connect the storage device to the computer.

- 2. Restart the computer. When the logo screen is displayed, press F12 or Fn+F12.
- 3. Select the storage device as desired and press Enter.

If you want to change the boot priority order permanently, select **Enter Setup** on Startup Device Menu and press Enter to enter the BIOS menu.

### Enable or disable the configuration change detection feature

If you enable configuration change detection, when the POST detects configuration changes of some hardware devices (such as storage drives or memory modules), an error message will be displayed when you turn on the computer.

To enable or disable the configuration change detection feature:

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select Security -> Configuration Change Detection and press Enter.
- 3. Enable or disable the feature as desired.
- 4. Press F10 or Fn+F10 to save the changes and exit.

To bypass the error message and log in to the operating system, press F2 or Fn+F2. To clear the error message, enter the BIOS menu, save and then exit.

### Enable or disable the automatic power-on feature

The Automatic Power On item in UEFI BIOS provides various options for you to make your computer start up automatically.

To enable or disable the automatic power-on feature:

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select **Power → Automatic Power On** and press Enter.
- 3. Select the feature as desired and press Enter.
- 4. Enable or disable the feature as desired.
- 5. Press F10 or Fn+F10 to save the changes and exit.

#### Enable or disable the smart power-on feature (for selected models)

Ensure that the keyboard is connected to a USB connector supporting the smart power-on feature. With the smart power-on feature enabled, you can start up or wake up the computer from the hibernation mode by pressing Alt+P.

To enable or disable the smart power-on feature:

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select **Power → Smart Power On** and press Enter.
- 3. Enable or disable the feature as desired.
- 4. Press F10 or Fn+F10 to save the changes and exit.

### Change the ITS performance mode

You can adjust the acoustic and thermal performance of your computer by changing the ITS performance mode. Three choices are available:

- **Best Performance** (default setting): The computer works at the best system performance with normal acoustic level.
- **Best Experience**: The computer works at the best experience with balanced noise and better performance.
- Full Speed: All fans in the computer will run at full speed.

To change the ITS performance mode:

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. Select **Power → Intelligent Cooling** and press Enter.
- 3. Select **Performance Mode** and press Enter.
- 4. Set the performance mode as desired.
- 5. Press F10 or Fn+F10 to save the changes and exit.

### Change BIOS settings before installing a new operating system

BIOS settings vary by operating system. Change the BIOS settings before installing a new operating system.

Microsoft constantly makes updates to the Windows operating system. Before installing a particular Windows version, check the compatibility list for the Windows version. For details, go to: <a href="https://support.lenovo.com/us/en/solutions/windows-support">https://support.lenovo.com/us/en/solutions/windows-support</a>

To change the BIOS settings:

- 1. Restart the computer. When the logo screen is displayed, press F1 or Fn+F1.
- 2. From the main interface, select **Security → Secure Boot** and press Enter.
- 3. Depending on the operating system to be installed, do one of the following:
  - To install a Windows operating system that supports secure boot, select Enabled for Secure Boot.
  - To install an operating system that does not support secure boot, such as some Linux operating systems, select **Disabled** for **Secure Boot**.
- 4. Press F10 or Fn+F10 to save the changes and exit.

### **Update UEFI BIOS**

When you install a new program, device driver, or hardware component, you might need to update UEFI BIOS. You can update the BIOS from your operating system or a flash update disc (supported only on selected models).

Download and install the latest UEFI BIOS update package by one of the following methods:

• From the Vantage app:

Open the Vantage app to check the available update packages. If the latest UEFI BIOS update package is available, follow the on-screen instructions to download and install the package.

- From the Lenovo Support Web site:
  - 1. Go to https://pcsupport.lenovo.com.
  - 2. Download the flash BIOS update driver for the operating system version or the ISO image version (used to create a flash update disc). Then, download the installation instructions for the flash BIOS update driver you have downloaded.
  - 3. Print the installation instructions and follow the instructions to update the BIOS.

### **Recover from a BIOS update failure**

- 1. Remove all media from the drives and turn off all connected devices.
- 2. Insert the BIOS update disc into the optical drive, and then turn off the computer.
- 3. Disconnect all power cords from electrical outlets. Then, remove any parts that impede access to the Clear CMOS/Recovery jumper.
- 4. Move the jumper from the standard position to the maintenance position.
- 5. Reconnect the power cords for the computer and the monitor to electrical outlets.
- 6. Turn on the computer and the monitor. When the computer beeps, the recovery process begins.
- 7. After the recovery process is completed, the computer will be turned off automatically.

**Note:** Depending on the computer model, the recovery process will take two to three minutes.

- 8. Disconnect all power cords from electrical outlets.
- 9. Move the jumper back to the standard position.
- 10. Reinstall all the parts that have been removed. Then, reconnect the power cords for the computer and the monitor to electrical outlets.
- 11. Turn on the computer and the monitor. When the logo screen is displayed, press F1 or Fn+F1.
- 12. To prevent data loss, ensure that BIOS settings are restored to an earlier point. For BIOS configurations, see Chapter 5 "UEFI BIOS" on page 17.

### **Clear CMOS**

- 1. Remove all media from the drives and turn off all connected devices and the computer.
- 2. Disconnect all power cords from electrical outlets. Then, remove any parts that impede access to the Clear CMOS/Recovery jumper.
- 3. Move the jumper from the standard position to the maintenance position.
- 4. Reconnect the power cords for the computer and the monitor to electrical outlets.
- 5. Turn on the computer and the monitor. When the computer beeps, wait for approximately 10 seconds.
- 6. Turn off the computer by holding the power button for approximately four seconds.
- 7. Disconnect all power cords from electrical outlets.
- 8. Move the jumper back to the standard position.
- 9. Reinstall all the parts that have been removed. Then, reconnect the power cords for the computer and the monitor to electrical outlets.
- 10. Turn on the computer and the monitor. When the logo screen is displayed, press F1 or Fn+F1.
- 11. To prevent data loss, ensure that BIOS settings are restored to an earlier point. For BIOS configurations, see Chapter 5 "UEFI BIOS" on page 17.

# Chapter 6. Diagnostics

Use diagnostic solutions to test hardware components and report operating-system-controlled settings that interfere with the correct operation of your computer.

### Lenovo diagnostic tools

For information about Lenovo diagnostic tools, go to: <u>https://pcsupport.lenovo.com/lenovodiagnosticsolutions</u>

# The Vantage app

The Vantage app is preinstalled on your computer. To diagnose problems with the Vantage app:

- 1. Type Vantage in the Windows search box and press Enter.
- 2. Follow the on-screen instructions and run a hardware scan.

If you are unable to isolate and resolve the problem after running the Vantage app, save and print the log files created by the program. You might need the log files when you speak to a Lenovo technical support representative.

# Chapter 7. CRU replacement

Customer Replaceable Units (CRUs) are parts that can be upgraded or replaced by the customer. Lenovo computers contain the following types of CRUs:

- Self-service CRUs: Refer to parts that can be installed or replaced easily by customer themselves or by trained service technicians at an additional cost.
- **Optional-service CRUs:** Refer to parts that can be installed or replaced by customers with a greater skill level. Trained service technicians can also provide service to install or replace the parts under the type of warranty designated for the customer's machine.

If you intend on installing the CRU, Lenovo will ship the CRU to you. CRU information and replacement instructions are shipped with your product and are available from Lenovo at any time upon request. You might be required to return the defective part that is replaced by the CRU. When return is required: (1) return instructions, a prepaid shipping label, and a container will be included with the replacement CRU; and (2) you might be charged for the replacement CRU if Lenovo does not receive the defective CRU within thirty (30) days of your receipt of the replacement CRU. For full details, see the Lenovo Limited Warranty documentation at:

https://www.lenovo.com/warranty/llw\_02

### **CRU** list

The following is the CRU list of your computer.

#### Self-service CRUs

- Chassis beam\*
- Computer cover
- Front bezel
- Keyboard\*
- M.2 solid-state drive\*
- M.2 solid-state drive bracket\*
- M.2 solid-state drive heat sink\*
- Memory module
- Mouse\*
- Optical drive\*
- Optical drive bracket\*
- Optical drive cage\*
- Power cord
- Primary storage drive\*
- Primary storage drive brackets\*
- Primary storage drive cages\*
- Secondary storage drive\*
- Secondary storage drive bracket\*
- Secondary storage drive cage\*
- Smart cable clip\*

• Storage drive converter\*

#### **Optional-service CRUs**

- Coin-cell battery
- E-lock\*
- Front fan\*
- Graphics card and plastic holder\*
- Heat-sink-and-fan assembly
- PCI-Express card\*
- Power supply assembly
- Rear fan\*
- \* for selected models

### Remove or replace a CRU

This section provides instructions on how to remove or replace a CRU.

### **Computer cover**

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

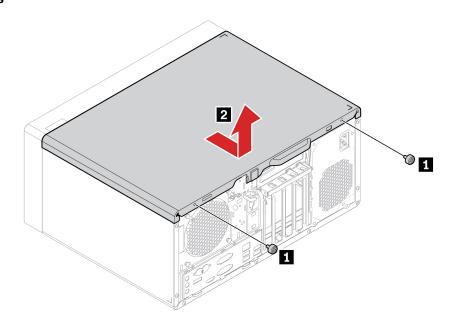


Before you open the computer cover, turn off the computer and wait several minutes until the computer is cool.

For access, do the following:

- 1. Remove any media from the drives and turn off all connected devices and the computer.
- 2. Disconnect all power cords from electrical outlets and disconnect all cables from the computer.
- 3. Unlock any locking device that secures the computer cover.
- 4. Lay down the computer to place the computer cover facing up.

#### **Removal steps**



Note: If a locking device is available, use it to lock the computer.

### **Optical drive**

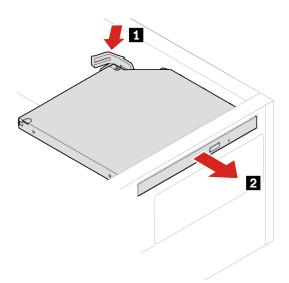
#### Prerequisite

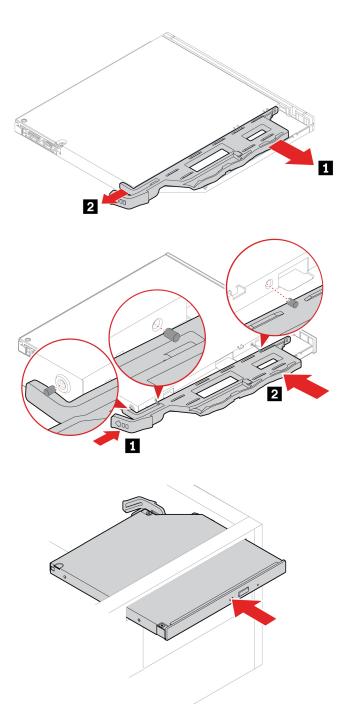
Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

For access, do the following:

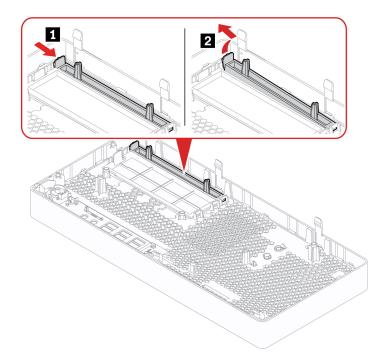
- 1. Remove the "Computer cover" on page 26.
- 2. Disconnect the signal and power cable from the optical drive.

#### **Replacement procedure**





**Note:** To install a new optical drive, if there is a plastic shield in the front bezel, remove the plastic shield as shown.



### **Front bezel**

#### Prerequisite

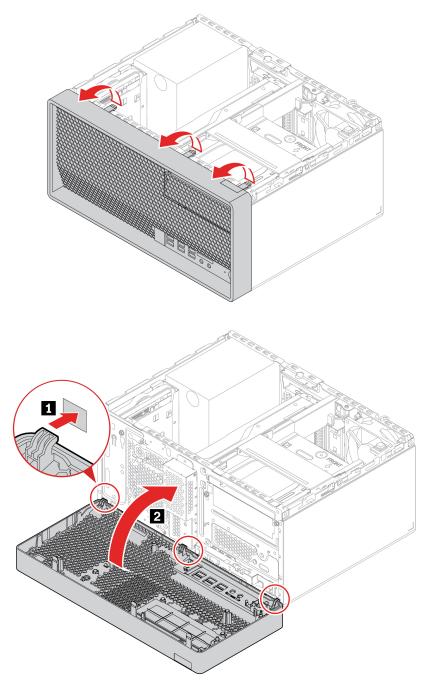
.

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

For access, remove these parts in order, if any:

- "Computer cover" on page 26
- "Optical drive" on page 27

#### **Replacement procedure**



### **Primary storage drives**

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

**Attention:** The internal storage drive is sensitive. Inappropriate handling might cause damage and permanent loss of data. When handling the internal storage drive, observe the following guidelines:

• Replace the internal storage drive only for upgrade or repair. The internal storage drive is not designed for frequent changes or replacement.

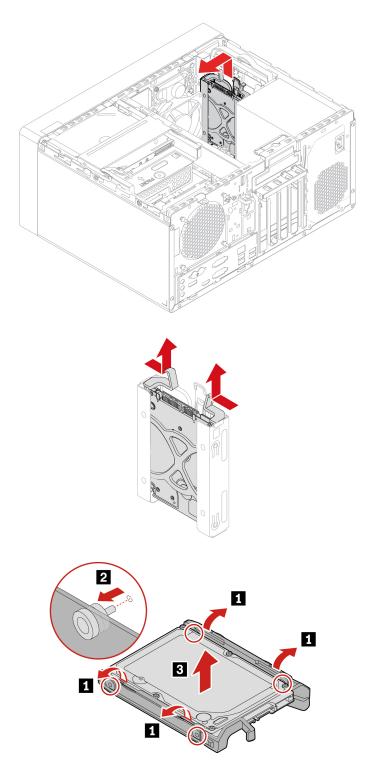
- Before replacing the internal storage drive, make a backup copy of all the data that you want to keep.
- Do not touch the contact edge of the internal storage drive. Otherwise, the internal storage drive might get damaged.
- Do not apply pressure to the internal storage drive.
- Do not make the internal storage drive subject to physical shocks or vibration. Put the internal storage drive on a soft material, such as cloth, to absorb physical shocks.

**Note:** The 2.5-inch storage drive in illustrations below does not come with your computer. You can purchase one separately if you need it.

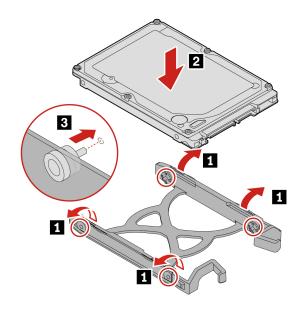
#### Replacement procedure of the 2.5-inch primary storage drive, bracket, and cage

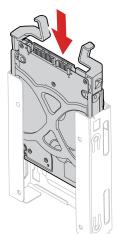
- 1. Remove the computer cover. See "Computer cover" on page 26.
- 2. Disconnect the signal cable and the power cable from the 2.5-inch primary storage drive.

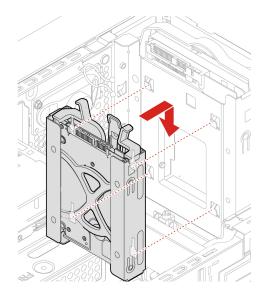
3. Replace the 2.5-inch primary storage drive, bracket, and cage.



4.

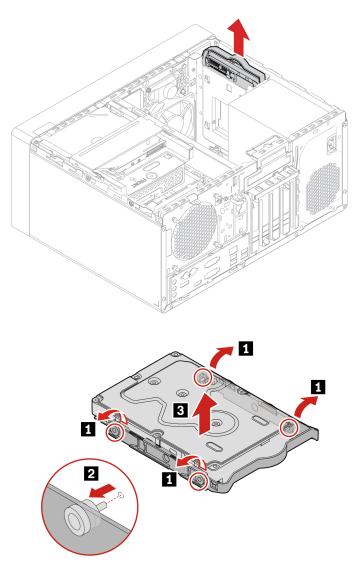






#### Removal steps of the 3.5-inch primary storage drive and bracket

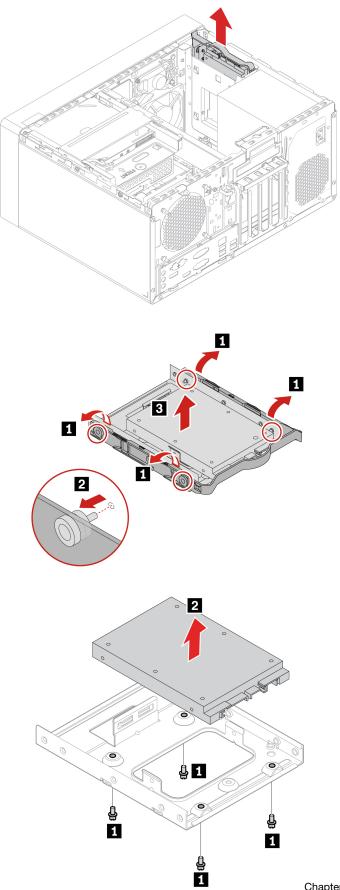
- 1. Remove the computer cover. See "Computer cover" on page 26.
- 2. Disconnect the signal cable and the power cable from the 3.5-inch primary storage drive.
- 3. Remove the 3.5-inch storage drive and bracket.



#### Removal steps of the 2.5-inch primary storage drive, storage drive converter, and bracket

- 1. Remove the computer cover. See "Computer cover" on page 26.
- 2. Disconnect the signal cable and the power cable from the 2.5-inch primary storage drive.

3. Remove the 2.5-inch primary storage drive, storage drive converter, and bracket.



## 3.5-inch primary storage drive cage

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

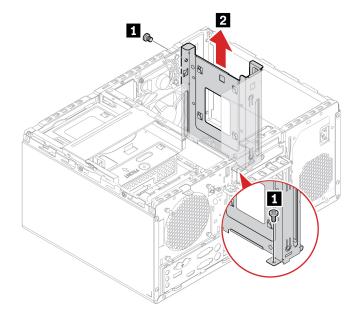
**Attention:** The internal storage drive is sensitive. Inappropriate handling might cause damage and permanent loss of data. When handling the internal storage drive, observe the following guidelines:

- Replace the internal storage drive only for upgrade or repair. The internal storage drive is not designed for frequent changes or replacement.
- Before replacing the internal storage drive, make a backup copy of all the data that you want to keep.
- Do not touch the contact edge of the internal storage drive. Otherwise, the internal storage drive might get damaged.
- Do not apply pressure to the internal storage drive.
- Do not make the internal storage drive subject to physical shocks or vibration. Put the internal storage drive on a soft material, such as cloth, to absorb physical shocks.

For access, remove the following parts in order, if any:

- "Computer cover" on page 26
- "Optical drive" on page 27
- "Front bezel" on page 29
- "Primary storage drives" on page 30

#### **Removal steps**

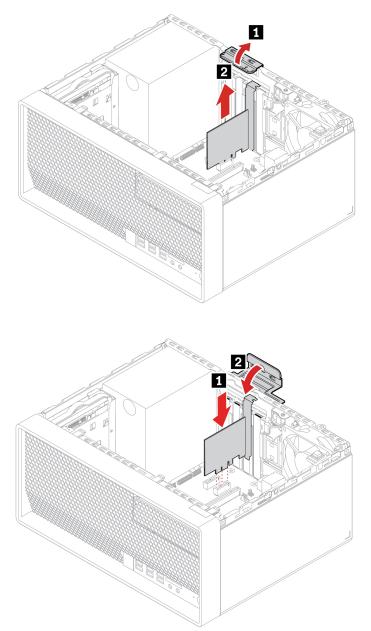


### **PCI-Express card**

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

For access, remove "Computer cover" on page 26.



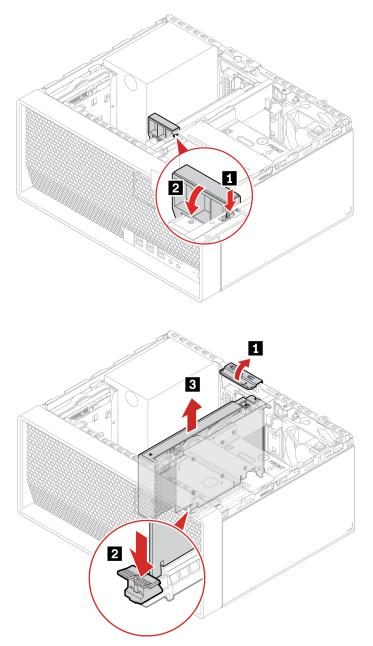
# **Graphics card**

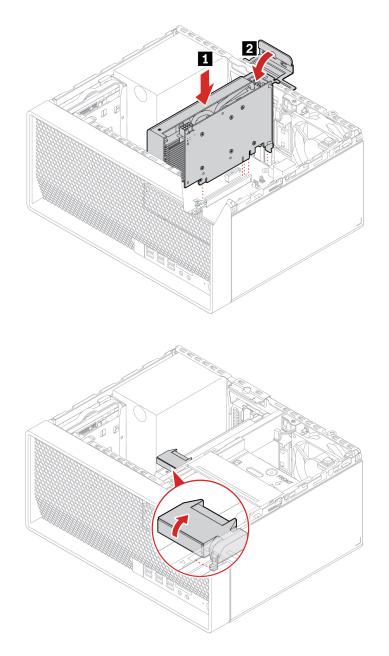
#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

For access, do the following:

- 1. Remove the "Computer cover" on page 26.
- 2. Disconnect the power cable (if any) from the graphics card.





### M.2 solid-state drive and heat sink

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.



Before you open the computer cover, turn off the computer and wait several minutes until the computer is cool.

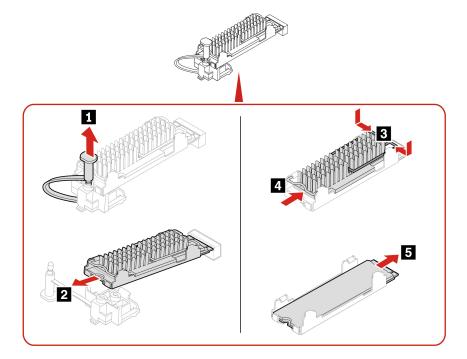
**Attention:** The internal storage drive is sensitive. Inappropriate handling might cause damage and permanent loss of data. When handling the internal storage drive, observe the following guidelines:

- Replace the internal storage drive only for upgrade or repair. The internal storage drive is not designed for frequent changes or replacement.
- Before replacing the internal storage drive, make a backup copy of all the data that you want to keep.
- Do not touch the contact edge of the internal storage drive. Otherwise, the internal storage drive might get damaged.
- Do not apply pressure to the internal storage drive.
- Do not make the internal storage drive subject to physical shocks or vibration. Put the internal storage drive on a soft material, such as cloth, to absorb physical shocks.

For access, remove these parts in order, if any:

- "Computer cover" on page 26
- 2.5-inch primary hard disk drive cage. See "Primary storage drives" on page 30

#### **Removal steps**



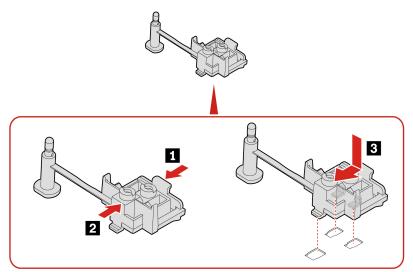
### M.2 solid-state drive bracket

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

For access, remove these parts in order, if any:

- "Computer cover" on page 26
- 2.5-inch primary hard disk drive cage. See "Primary storage drives" on page 30
- "M.2 solid-state drive and heat sink" on page 39



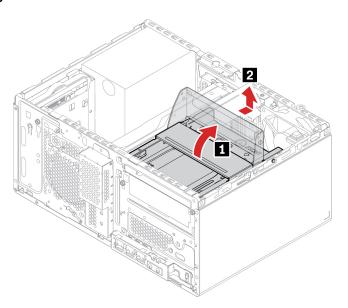
## **Optical drive cage**

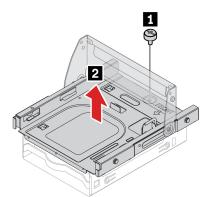
#### Prerequisite

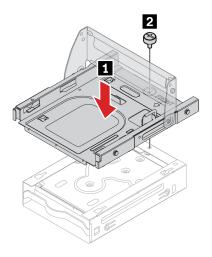
Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

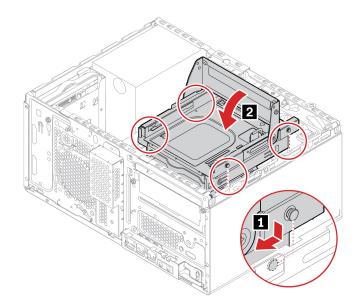
For access, do the following:

- 1. Remove these parts in order, if any:
  - "Computer cover" on page 26
  - "Optical drive" on page 27
  - "Front bezel" on page 29
- 2. Disconnect the signal cable and power cable from the 3.5-inch secondary hard disk drive under the optical drive cage.









## Secondary storage drive

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

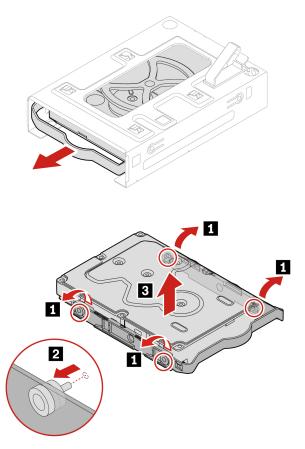
**Attention:** The internal storage drive is sensitive. Inappropriate handling might cause damage and permanent loss of data. When handling the internal storage drive, observe the following guidelines:

- Replace the internal storage drive only for upgrade or repair. The internal storage drive is not designed for frequent changes or replacement.
- Before replacing the internal storage drive, make a backup copy of all the data that you want to keep.
- Do not touch the contact edge of the internal storage drive. Otherwise, the internal storage drive might get damaged.
- Do not apply pressure to the internal storage drive.
- Do not make the internal storage drive subject to physical shocks or vibration. Put the internal storage drive on a soft material, such as cloth, to absorb physical shocks.

For access, remove these parts in order, if any:

- "Computer cover" on page 26
- "Optical drive" on page 27
- "Front bezel" on page 29
- "Optical drive cage" on page 41

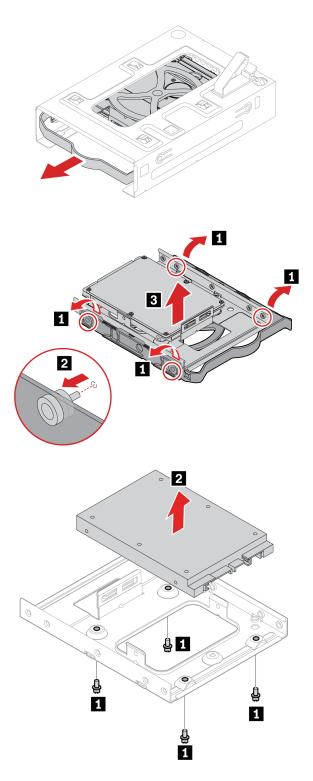
Removal steps of the 3.5-inch secondary storage drive, bracket, and cage



Removal steps of the 2.5-inch primary storage drive, storage drive converter, and bracket

- 1. Remove the computer cover. See "Computer cover" on page 26.
- 2. Disconnect the signal cable and the power cable from the 2.5-inch primary storage drive.

3. Remove the 2.5-inch primary storage drive, storage drive converter, and bracket.



## Front fan

#### Prerequisite

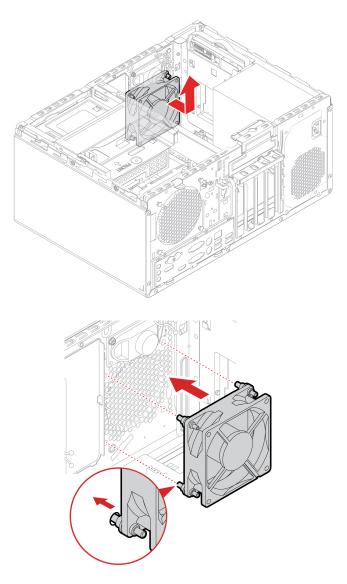
Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

For access, do the following:

- 1. Remove these parts in order, if any:
  - "Computer cover" on page 26
  - "Optical drive" on page 27
  - "Front bezel" on page 29
- 2. Disconnect the front fan cable from the front fan connector on the system board.

#### **Replacement procedure**

**Note:** The front fan is attached to the chassis by four rubber mounts. Break or cut the rubber mounts and gently pull the front fan out of the chassis.



### **Rear fan**

#### Prerequisite

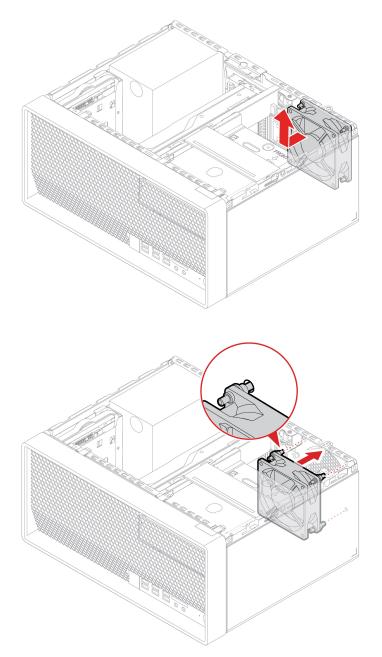
Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

For access, do the following:

- 1. Remove the computer cover. See "Computer cover" on page 26
- 2. Disconnect the rear fan cable from the rear fan connector on the system board.

#### **Replacement procedure**

**Note:** The rear fan is attached to the chassis by four rubber mounts. Gently pull the rear fan out of the chassis.



## Heat-sink-and-fan assembly

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.



The heat sink might be very hot. Before you open the computer cover, turn off the computer and wait several minutes until the computer is cool.

For access, do the following:

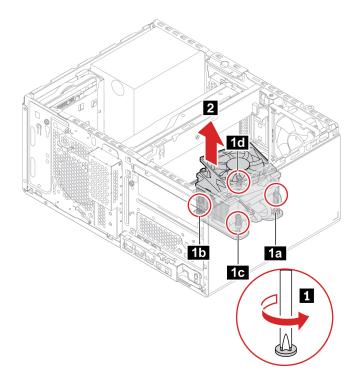
- 1. Remove these parts in order, if any:
  - "Computer cover" on page 26
  - "Optical drive" on page 27
  - "Front bezel" on page 29
  - "Optical drive cage" on page 41
- 2. Disconnect the heat-sink-and-fan assembly cable from the microprocessor fan connector on the system board.

#### **Replacement procedure**

- 1. Follow the following sequence to loosen the four screws that secure the heat-sink-and-fan assembly to the system board. Then, lift the heat-sink-and-fan assembly off the system board.
  - Partially loosen screw 1a, fully loosen screw 1b, and then fully loosen screw 1a.
  - Partially loosen screw 1c, fully loosen screw 1d, and then fully loosen screw 1c.

#### Notes:

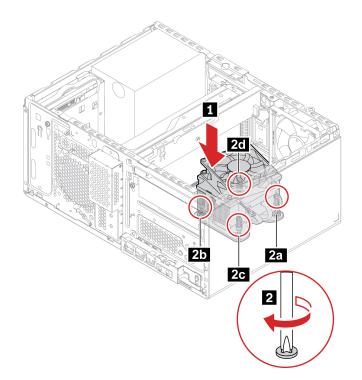
- Carefully loosen the four screws to avoid any possible damage to the system board. The four screws cannot be removed from the heat-sink-and-fan assembly.
- You might have to gently twist the heat-sink-and-fan assembly to free it from the microprocessor.
- Do not touch the thermal grease while handling the heat-sink-and-fan assembly.



- 2. Position the heat-sink-and-fan assembly on the system board. Ensure that the four screws are aligned with the holes in the system board. Follow the following sequence to tighten the four screws to secure the new heat-sink-and-fan assembly. Do not over-tighten the screws.
  - Partially tighten screw 2a, fully tighten screw 2b, and then fully tighten screw 2a.
  - Partially tighten screw 20, fully tighten screw 20, and then fully tighten screw 20.

#### Notes:

- Apply appropriate amount of thermal grease to the new heat-sink-and-fan assembly.
- Ensure that the heat-sink-and-fan assembly cable is toward the microprocessor fan connector on the system board.



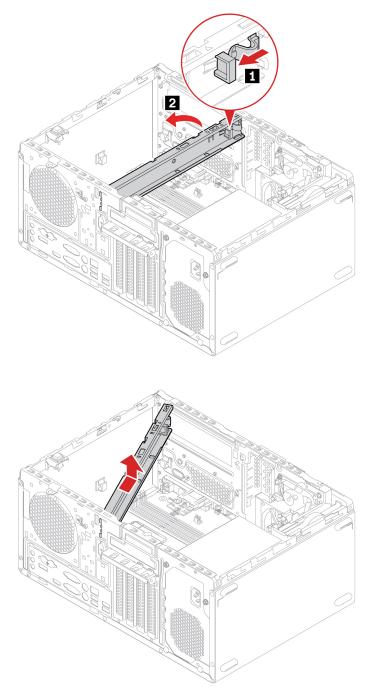
## **Chassis beam**

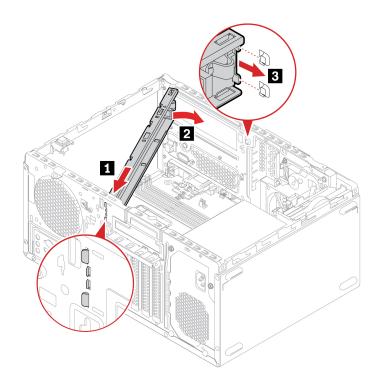
#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

For access, remove these parts in order, if any:

- "Computer cover" on page 26
- "Optical drive" on page 27
- "Front bezel" on page 29
- Remove the plastic holder. See "Graphics card" on page 37
- "Optical drive cage" on page 41



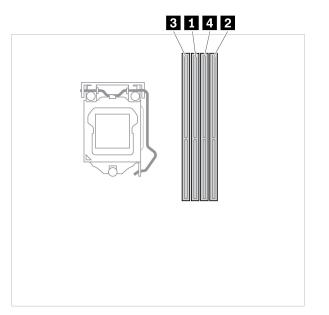


## Memory module

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

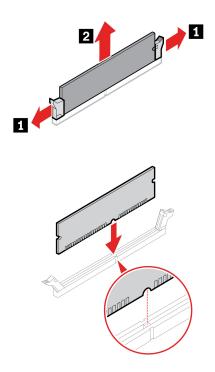
Ensure that you follow the installation order for memory modules shown in the following illustration.



For access, remove these parts in order, if any:

• "Computer cover" on page 26

- "Optical drive" on page 27
- "Front bezel" on page 29
- "Optical drive cage" on page 41



**Note:** During the installation, ensure that you align the memory module to the slot and press down on both ends until the latches are fully engaged with a click.

## **Coin-cell battery**

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

Your computer has a special type of memory that maintains the date, time, and settings for built-in features, such as parallel connector assignments (configurations). A coin-cell battery keeps this information active when you turn off the computer.

The coin-cell battery normally requires no charging or maintenance throughout its life; however, no coin-cell battery lasts forever. If the coin-cell battery fails, the date and time information is lost. An error message is displayed when you turn on the computer.

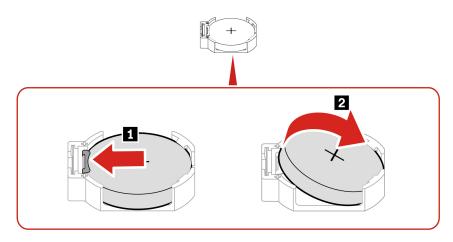
To dispose of the coin-cell battery, refer to the "Lithium coin-cell battery notice" in the Safety and Warranty Guide.

For access, remove these parts in order, if any:

- "Computer cover" on page 26
- "Optical drive" on page 27
- "Front bezel" on page 29

• "Optical drive cage" on page 41

#### **Removal steps**



Note: After installing a new coin-cell battery, reset the system date and time in the UEFI BIOS menu.

### Power supply assembly

#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.



Before you open the computer cover, turn off the computer and wait several minutes until the computer is cool.

Although there are no moving parts in the computer after the power cord has been disconnected, the following warnings are required for your safety.



Keep fingers and other parts of your body away from hazardous, moving parts. If you suffer an injury, seek medical care immediately.Never remove the cover on a power supply or any part that has the following label attached.



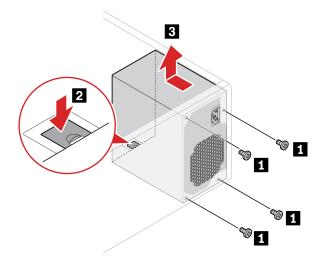
Hazardous voltage, current, and energy levels are present inside any component that has this label attached. There are no serviceable parts inside these components. If you suspect a problem with one of these parts, contact a service technician.

For access, do the following:

- 1. Remove these parts in order, if any:
  - "Computer cover" on page 26

- "Optical drive" on page 27
- "Front bezel" on page 29
- "Primary storage drives" on page 30
- "3.5-inch primary storage drive cage" on page 36
- 2. Disconnect the power supply assembly cables from the system board.

#### **Removal steps**



## E-lock

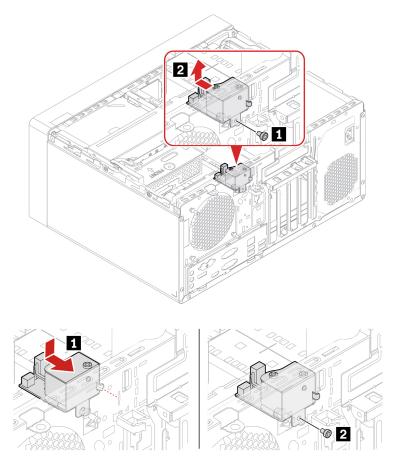
#### Prerequisite

Before you start, read Generic Safety and Compliance Notices, and print the following instructions.

For access, do the following:

- 1. Remove the "Computer cover" on page 26.
- 2. Disconnect the E-lock cable from the system board.

Note: To remove the screws, you need a special tool (T15 star wrench).



# Chapter 8. Help and support

## Self-help resources

Use the following self-help resources to learn more about the computer and troubleshoot problems.

Resources	How to access?
Troubleshooting and frequently asked questions	<u>https://www.lenovo.com/tips</u>
	<u>https://forums.lenovo.com</u>
Accessibility information	https://www.lenovo.com/accessibility
Reset or restore Windows	Use Lenovo recovery options.
	1. Go to <u>https://support.lenovo.com/</u> <u>HowToCreateLenovoRecovery</u> .
	2. Follow the on-screen instructions.
	Use Windows recovery options.
	1. Go to https://pcsupport.lenovo.com.
	<ol><li>Detect your computer or manually select your computer model.</li></ol>
	<ol> <li>Click Diagnostics → Operating System Diagnostics and then follow the on-screen instructions.</li> </ol>
Use the Vantage app to:	
Configure device settings.	Type Vantage in the Windows search box.
<ul> <li>Download and install UEFI BIOS, drivers and firmware updates.</li> </ul>	
<ul> <li>Secure you computer from outside threats.</li> </ul>	
Diagnose hardware problems.	
Check the computer warranty status.	
Access User Guide and helpful articles.	
<b>Note:</b> The available features vary depending on the computer model.	
Product documentation:	
Safety and Warranty Guide	Go to <u>https://pcsupport.lenovo.com</u> . Then, follow the on- screen instructions to filter out the documentation you want.
Generic Safety and Compliance Notices	
Setup Guide	
This User Guide	
Regulatory Notice	

Resources	How to access?
Lenovo Support Web site with the latest support information of the following:	
Drivers and software	https://pcsupport.lenovo.com
Diagnostic solutions	
<ul> <li>Product and service warranty</li> </ul>	
<ul> <li>Product and parts details</li> </ul>	
Knowledge base and frequently asked questions	
	• Open the Start menu and click <b>Get Help</b> or <b>Tips</b> .
Windows help information	<ul> <li>Use Windows Search or the Cortana<sup>®</sup> personal assistant.</li> </ul>

 Microsoft support Web site: <u>https://support.microsoft.com</u>

### **Call Lenovo**

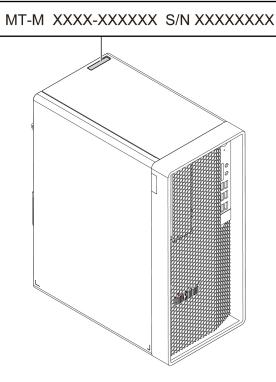
If you have tried to correct the problem yourself and still need help, you can call Lenovo Customer Support Center.

### Before you contact Lenovo

Prepare the following before you contact Lenovo:

- 1. Record the problem symptoms and details:
  - What is the problem? Is it continuous or intermittent?
  - Any error message or error code?
  - What operating system are you using? Which version?
  - Which software applications were running at the time of the problem?
  - Can the problem be reproduced? If so, how?
- 2. Record the system information:
  - Product name
  - Machine type and serial number

The following illustration shows where to find the machine type and serial number of your computer.



### Lenovo Customer Support Center

During the warranty period, you can call Lenovo Customer Support Center for help.

#### **Telephone numbers**

For a list of the Lenovo Support phone numbers for your country or region, go to:

#### https://pcsupport.lenovo.com/supportphonelist

**Note:** Phone numbers are subject to change without notice. If the number for your country or region is not provided, contact your Lenovo reseller or Lenovo marketing representative.

#### Services available during the warranty period

- Problem determination Trained personnel are available to assist you with determining if you have a hardware problem and deciding what action is necessary to fix the problem.
- Lenovo hardware repair If the problem is determined to be caused by Lenovo hardware under warranty, trained service personnel are available to provide the applicable level of service.
- Engineering change management Occasionally, there might be changes that are required after a product has been sold. Lenovo or your reseller, if authorized by Lenovo, will make selected Engineering Changes (ECs) that apply to your hardware available.

#### Services not covered

- · Replacement or use of parts not manufactured for or by Lenovo or nonwarranted parts
- Identification of software problem sources
- · Configuration of UEFI BIOS as part of an installation or upgrade
- · Changes, modifications, or upgrades to device drivers
- Installation and maintenance of network operating systems (NOS)
- Installation and maintenance of programs

For the terms and conditions of the Lenovo Limited Warranty that apply to your Lenovo hardware product, see *Safety and Warranty Guide* that comes with your computer.

### **Purchase additional services**

During and after the warranty period, you can purchase additional services from Lenovo at: <u>https://pcsupport.lenovo.com/warrantyupgrade</u>

Service availability and service name might vary by country or region.

# Appendix A. System memory speed

The Intel Xeon<sup>®</sup> or Intel Core<sup>™</sup> microprocessor families compatible with this ThinkStation computer feature an integrated memory controller. The memory controller provides the microprocessor with direct access to the system memory. Therefore, the system memory speed will be determined by the memory module type, frequency, size (capacity), the number of memory modules installed, and the microprocessor model.

#### Notes:

- The actual system memory speed of the memory modules varies depending on the microprocessor model. For example, your computer comes with 2666 MT/s memory modules, but the microprocessor only supports up to 2400 MT/s memory modules. Then the system memory speed will be no faster than 2400 MT/s.
- The microprocessor models supported in your computer might vary. For a list of supported microprocessor models, contact the Lenovo Customer Support Center.

Refer to the following information about the system memory speed:

- Memory module type:
  - DDR4 non-ECC UDIMMs
- Memory module operating voltage: 1.2 V
- Memory module speed: 3200 MT/s

# Appendix B. Compliance information

For more compliance information, refer to *Regulatory Notice* at <u>https://pcsupport.lenovo.com</u> and *Generic Safety and Compliance Notices* at <u>https://pcsupport.lenovo.com/docs/generic\_notices</u>.

### **Certification-related information**

Product name: ThinkStation P348

Machine types: 30EQ, 30ER, 30ES, and 30ET

Further compliance information related to your product is available at https://www.lenovo.com/compliance.

### **Operating environment**

#### Maximum altitude (without pressurization)

- Operating: From 0 m (0 ft) to 3048 m (10 000 ft)
- Storage: From 0 m (0 ft) to 12192 m (40 000 ft)

#### Temperature

- Operating: From 10°C (50°F) to 35°C (95°F)
- Storage: From -40°C (-40°F) to 60°C (140°F)

#### **Relative humidity**

- Operating: 20%-80% (non-condensing)
- Storage: 10%–90% (non-condensing)

# Appendix C. Notices and trademarks

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